



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE
EAST LANSING

SHERIFF DALE GRIBLER
CHAIR

EMERGENCY TELEPHONE SERVICE COMMITTEE
Michigan National Guard Headquarters
Lansing, Michigan
December 12, 2006
10:00 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Mr. John Bawol	Assn. of Public Safety Comm. Officials
Mr. Steve Berenbaum	Telecommunications Association of Michigan
Mr. Dale Berry	Michigan Association of Ambulance Services
Ms. Jeannine Benedict	Dept. of Labor and Economic Growth
Mr. William Charon, Vice Chair	Michigan Communications Directors Assoc.
Mr. Hugh Crawford	Michigan Association of Counties
Ms. Suzan Hensel	National Emergency Number Association
Undersheriff Jim Hull	Deputy Sheriff's Association
Mr. Dan Kearney	Michigan Public Service Commission
Lt. Col. Thomas Miller	Department of State Police
Mr. Charles Nystrom	Public Member, House Appointee
Mr. Robert Struck (Mr. James Loeper, Alternate, by teleconference)	UP Emergency Medical Services Corporation
Mr. Scott Temple	Commercial Mobile Radio Service
Chief Paul Trinko	Michigan Association of Fire Chiefs
MEMBERS ABSENT	REPRESENTING
Mr. John Buczek	Fraternal Order of Police
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Paul Hufnagel	Michigan Professional Firefighters Association
Tpr. Michael Moorman	Michigan State Police Troopers Association
Mr. Lloyd Fayling	Public Member, Senate Appointee
STAFF SUPPORT	REPRESENTING
Lt. Col. Kriste Etue	Department of State Police
Ms. Harriet Miller-Brown	Department of State Police
Ms. Janet Hengesbach	Department of State Police

ROLL CALL

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Sheriff Dale Gribler at 10:00 a.m. Roll call was taken and a quorum was present for the meeting.

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth •
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services •
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association • Michigan Association of Fire Chiefs •
Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriffs' Association • Michigan State Police Troopers Association •
National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula Emergency Medical Services •
Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

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APPROVAL OF MINUTES

A **MOTION** was made by Undersheriff Hull to approve the minutes of the September 19, 2006 ETSC meeting. Supported by Chief Trinkka, the **MOTION** carried.

A **MOTION** was made by Mr. Crawford to approve the minutes of the October 19, 2006 ETSC meeting. Supported by Mr. Bawol, the **MOTION** carried.

Sheriff Gribler requested that a moment of silence be observed for the recent passing of James Twarog, director of Iosco County Central Dispatch.

Sheriff Gribler announced that Daniel Chaney of the State 9-1-1 Administrator's office has accepted employment in Virginia. The ETSC thanked Daniel for the support he has provided to the ETSC in the last year.

CORRESPONDENCE

None

OLD BUSINESS

A. Prepaid Reimbursement Issues

Mr. Dave Voges from the Attorney General's office was present at today's meeting to give an update on the Summons and Compliant filed against the Department of Treasury by Tracfone and to update the members regarding other prepaid reimbursement issues. Mr. Voges requested a closed meeting of the ETSC members only and staff of the State 9-1-1 Administrator's office. Ms. Hensel made a **MOTION** for a closed meeting, Mr. Bawol supported. The **MOTION** carried.

Following the closed meeting, Mr. Barry made a **MOTION** to return to open meeting, Ms. Benedict supported, the **MOTION** carried. The meeting was reconvened to the public at 10:25 a.m.

NEW BUSINESS

A. Election of Officers

Mr. Nystrom made a **MOTION** that Sheriff Dale Gribler continue as chair of the ETSC, Undersheriff Hull supported. The **MOTION** carried.

Ms. Hensel made a **MOTION** that Mr. William Charon continue as Vice Chair of the ETSC, Mr. Nystrom supported. The **MOTION** carried.

Lt. Col. Miller announced this will be his final meeting as Department of State Police representative on the ETSC. Lt. Col. Kriste Etue of the Administrative Services Bureau will take over these duties beginning with the March 2007 ETSC meeting. This change is due to reorganization within the State Police in the last year. Lt. Col. Miller thanked the ETSC for their support and assistance to himself and the State 9-1-1 Administrator's office.

B. A T & T/Verizon Invoices

Invoices from A T & T and Verizon totaling \$298,723.05 were submitted to the State 9-1-1 Administrator's office from the Michigan Public Service Commission for approval from the ETSC. Mr. Berenbaum made a **MOTION** to approve the invoices from A T & T and Verizon, Undersheriff Hull supported. The **MOTION** carried.

CMRS SUBCOMMITTEE REPORT

A. Review of Invoices

Lt. Col. Miller noted there was not a quorum for the recent CMRS meeting. Since there were only three invoices, he recommended the State 9-1-1 Administrator's office contact the other subcommittee members via email requesting support for these invoices. The entire CMRS subcommittee was in agreement with the recommendation for payment. Support staff had previously removed all information identifying the CMRS suppliers from the documents. Contact was made by support staff with the Department of Treasury representatives to confirm the CMRS suppliers are registered with the State of Michigan and that funding has been contributed under the Federal Identification Numbers provided by the suppliers.

Lt. Col. Miller made a **MOTION** to approve payment of vouchers 06-0015, 06-0016, and 06-0017 in the amount of \$282,185.36. Mr. Nystrom supported. The **MOTION** carried.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

P.A. 249 of 2006 was submitted to the Governor and Legislators in following the November election. There was initially hope that action would be taken in lame duck session but due to committee and legislator's attention to other matters (cable franchising and SBT), lame duck action on 9-1-1 is not going to happen. Following the issuance of P.A. 249, a meeting was requested and scheduled with Senator Basham. Ms. Miller-Brown noted that Senators Basham and Brown have expressed support in this initiative. Lt. Col. Miller requested that any additional meetings be coordinated through Ms. Miller-Brown's office. When the legislators reconvene, it's likely there will be changes in the House Energy & Tech and Senate Tech and Energy committees. It will be important for the 9-1-1 community to contact legislators to support the need for action on the P.A. 249 report.

Ms. Miller-Brown is developing a DVD of Michigan 9-1-1. It would be used as an educational tool that can be distributed to the legislators. It would include an overview of Michigan 9-1-1, what it does and where Michigan is now. It would also discuss the issues facing today's 9-1-1.

POLICY SUBCOMMITTEE REPORT

No report

CERTIFICATION SUBCOMMITTEE REPORT

A. Updates on county compliance reviews

Mr. Barry made a **MOTION** to approve the reports of Gladwin and Kent County, Mr. Loeper supported. The **MOTION** carried.

The Barry county review is complete. A preliminary letter was mailed to the Chair of Barry County Central Dispatch Authority. The final report on Barry County is pending completion. The team found a well run organization.

The on site review of Calhoun County is scheduled for December 19 and 20.

The next random selection was Newaygo County. The letter has been mailed alerting them of this selection.

B. Alpena County

The compliance review team has some concerns with the review. In September, additional information was requested with various follow-up contacts being made. As of this meeting date, the information has not been received by the State 9-1-1 Administrator.

A letter to the Alpena County Commissioners has been mailed to update them on these concerns and to alert them of the possible consequences if the review cannot be completed. The Certification Subcommittee also requested to be placed on the agenda of the next County Commissioner meeting. The subcommittee directed Ms. Miller-Brown to seek an opinion from Attorney General's office on what the process would be to withhold surcharge funds from Alpena. The subcommittee is recommending that wireless monies be withheld from Alpena County until compliance can be ascertained. The subcommittee will continue to work with Alpena as it is not their intent to disrupt service to this county.

The Certification Subcommittee has formed a work group to develop a training program for PSAPs on what to expect when their county is chosen for a compliance review. The work group will meet for the first time on January 9, 2007.

C. Certification for 4th quarter wireless funds distribution

Mr. Charon made a **MOTION** to certify 81 counties plus 4 service districts for 4th qtr wireless funds distribution. Monies to Alpena will be withheld until the team can ascertain compliance. Mr. Nystrom supported, the **MOTION** carried.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

No report

DISPATCHER TRAINING SUBCOMMITTEE REPORT

A Dispatcher Training work group update

The Dispatcher Training work group has developed written protocol which will be brought to the Dispatcher Training subcommittee meeting in February 2007.

B. 2007 Dispatcher Training Application process

The application packets were mailed in late November. As a reminder training monies can be used for overtime after January 2007, PSAPs are to keep track of reimbursement for salary and wage costs at their worksite, and unspent training monies not used in over five years must be returned to the State of Michigan for redeposit into the dispatcher training fund.

STATE 9-1-1 ADMINISTRATORS REPORT

P.A. 249 of 2006 has been delivered to the Legislature. The State 9-1-1 office is continuing to assist with VoIP E9-1-1 in Michigan. The recent 9-1-1 Forum in Pontiac and Marquette were well attended. Ms. Miller-Brown recently attended the Interim NASNA meeting in Indianapolis and is involved the MCDA's Director Development program and the Certification Subcommittee's compliance training.

NEXT MEETING

The next ETSC meeting will be held at 10:00 a.m. on Tuesday March 20, 2007 at the State Capitol in Room #426. Sheriff Gribler thanked NENA for the refreshments provided for today's meeting.

ADJOURN

The meeting adjourned at 11:00 a.m.

Approved,

SHERIFF DALE GRIBLER, CHAIR